



**AWARDS
PROCEDURE & FORMS
MANUAL**



Updated: July 2022



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CONSERVATION TEACHER OF THE YEAR AWARD

DEADLINE:

October 31

PURPOSE:

To recognize teachers who demonstrate an awareness and appreciation of the value of conservation education through their teaching practices and who encourage the efforts by students and other teachers to advance the wise use, protection and enhancement of our natural resources.

NOMINATIONS:

Q. How are nominations made?

Nominating districts/supervisors need to complete the entry form provided by IASCD (see "Forms" section of this manual), along with a written testimony (not to exceed two 8.5 x 11 pages) detailing nominee's activities (letters of support and other documentation may be attached)

A. Send nominations to:

IASCD
55 SW 5th Avenue, Ste 100
Meridian, ID 83642

ELIGIBLE TEACHERS:

Awards are for Elementary and Secondary teachers within the State of Idaho. Two separate awards will be presented. The same district may nominate both an Elementary and Secondary teacher.

AWARD:

Plaques will be presented to the recipient during the IASCD annual conference.

RESPONSIBILITY FOR HAVING WINNER AT ANNUAL CONFERENCE:

Nominating district must ensure their teacher is present at the Annual Conference to receive award. District makes arrangements for lodging and is responsible for any related expenses.

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DOYLE L. SCOTT AWARD

DEADLINE:

October 31

PURPOSE:

To recognize an outstanding leader in the field of natural resource conservation and one who has made exceptional personal contributions to further those efforts. This award is in honor of Doyle L. Scott, district supervisor and SWC administrator.

NOMINATIONS:

Q. How are nominations made?

Nominating districts/supervisors/partners need to complete the entry form provided by IASCD (see "Forms" section of this manual), along with a written testimony (not to exceed two 8.5 x 11 pages) detailing nominee's activities (letters of support and other documentation may be attached)

A. Send nominations to:

IASCD
55 SW 5th Avenue, Ste 100
Meridian, ID 83642

ELIGIBILITY:

Anyone directly connected with, and actively supporting, soil conservation districts in Idaho. Recipient should show significant contributions to the conservation (district) movement, and exhibit a continuing commitment to resource conservation with an emphasis on outstanding service.

AWARD:

IASCD will award a plaque at the Annual Conference.

RESPONSIBILITY FOR HAVING WINNER AT ANNUAL CONFERENCE:

Sponsor must ensure winning candidate is present at the Annual Conference to receive award. Sponsor is also responsible for lodging and any related expenses.

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R.N. IRVING AWARD
NRCS DISTRICT CONSERVATIONIST OF THE YEAR

DEADLINE:

October 31

PURPOSE:

To honor R. Neil Irving, the first SCS State Conservationist in Idaho. Mr. Irving was instrumental in the passage of the State Soil Conservation District Law and in organizing Idaho's soil conservation districts during the period December 1, 1938 through March 23, 1959.

NOMINATIONS:

Q. How are nominations made?

Nominating districts/supervisors/partners need to complete the entry form provided by IASCD (see "Forms" section of this manual), along with a written testimony (not to exceed two 8.5 x 11 pages) detailing nominee's activities (letters of support and other documentation may be attached)

A. Send nominations to:

IASCD
55 SW 5th Avenue, Ste 100
Meridian, ID 83642

ELIGIBILITY:

Any state District Conservationists (NRCS) who have made major and widely recognized contributions to the conservation of natural resources on the local level and gone the extra mile on behalf of the nominating soil conservation district(s).

GUIDELINES:

The award is given to one person annually. No award shall be made if a suitable candidate is not nominated. The nomination, in narrative form, should clearly document the scope of the nominee's accomplishments, including professional achievements in resource conservation at the field office level and service to the conservation district(s), as well as other local conservation organizations.

AWARD:

IASCD will award a plaque at the Annual Conference.

RESPONSIBILITY FOR HAVING WINNER AT ANNUAL CONFERENCE:

IASCD will inform the NRCS of the winner; the NRCS ensures winner is at Annual Conference including consulting with the nominating district(s) as to the lodging arrangements and any related expenses.

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IDAHO GRASSMAN OF THE YEAR AWARD

DEADLINE:

October 31

PURPOSE:

To establish the value of good management practices of forage crops and to provide an opportunity for the public to learn about the commitment of farmers and ranchers to sustainable agriculture and the importance and impact of forage crop management on the environment.

NOMINATIONS:

Q. How are nominations made?

Nominating districts/supervisors/partners need to complete the entry form provided by IASCD (see “Forms” section of this manual), along with a written testimony (not to exceed two 8.5 x 11 pages) detailing nominee’s activities (letters of support and other documentation may be attached)

A. Send nominations to:

IASCD
55 SW 5th Avenue, Ste 100
Meridian, ID 83642

ELIGIBILITY:

Any producer of forage crops in the state of Idaho.

AWARD:

IASCD will award a plaque at the Annual Conference.

GUIDELINES:

Evidence of good forage crop management with special focus on the production and utilization of forage crops, the use of forage crops and livestock in maintaining a sustainable agriculture and forage cropping systems which enhance soil stability and water quality.

The nomination should clearly document the scope of the nominee’s accomplishments related to them management of soil, water, animals, plants, air, and people. See “Forms” for a Nomination Outline.

RESPONSIBILITY FOR HAVING WINNER AT ANNUAL CONFERENCE:

IASCD will inform the nominating district of the winner. The district will ensure winner is at the Annual Conference and make arrangements for lodging and other related expenses.

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AGENCY EMPLOYEE AWARD

DEADLINE:

October 31

PURPOSE:

To recognize a local, state or federal employee who has made outstanding contributions to the natural resource conservation movement in the state of Idaho.

NOMINATIONS:

Q. How are nominations made?

Nominating districts/supervisors/partners need to complete the entry form provided by IASCD (see "Forms" section of this manual), along with a written testimony (not to exceed two 8.5 x 11 pages) detailing nominee's activities (letters of support and other documentation may be attached)

A. Send nominations to:

IASCD
55 SW 5th Avenue, Ste 100
Meridian, ID 83642

ELIGIBILITY:

Anyone actively and directly connected with Idaho soil and water conservation programs, including local, state or federal employees assisting with soil and water conservation programs.

GUIDELINES:

- A. Evidence of a significant contribution to the soil and water conservation movement in Idaho.
- B. A continuing commitment to soil and water Conservation with emphasis on service beyond the job responsibility.

Develop up to a two-page testimony which includes the nominees' conservation accomplishments and information on the candidate concerning personal data such as: location, position, education, etc.

AWARDS:

IASCD will award a plaque at the Annual Conference.

RESPONSIBILITY FOR HAVING THE WINNER AT ANNUAL CONFERENCE:

The nominating district (or agency, if applicable) must ensure the winning candidate is at the Annual Conference to receive their award. This includes making arrangements for lodging and any other related expenses.

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LEGISLATOR OF THE YEAR AWARD

DEADLINE:

October 31

PURPOSE:

To recognize Idaho legislators who have made a significant contribution to agriculture and conservation districts, as related to issues on conservation and the environment.

NOMINATIONS:

Q. How are nominations made?

Nominating districts/supervisors/partners need to complete the entry form provided by IASCD (see "Forms" section of this manual), along with a written testimony (not to exceed two 8.5 x 11 pages) detailing nominee's activities (letters of support and other documentation may be attached)

A. Send nominations to:

IASCD
55 SW 5th Avenue, Ste 100
Meridian, ID 83642

ELIGIBILITY:

Current legislators

GUIDELINES:

Nominations should include legislators that have made a significant contribution to the soil and/or water conservation movement.

Develop up to a two-page testimony including nominee's conservation accomplishments, support of key legislation and conservation districts.

AWARD:

IASCD will award a plaque at the Annual Conference.

RESPONSIBILITY FOR HAVING WINNER AT ANNUAL CONFERENCE:

The nominating district (or agency, if applicable) must ensure the winning candidate is at the Annual Conference to receive their award. This includes making arrangements for lodging and any other related expenses.

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NEWSCASTER OF THE YEAR AWARD

DEADLINE:

October 31

PURPOSE:

To recognize an outstanding effort in communicating the story of natural resource conservation in Idaho through radio and/or television media.

NOMINATIONS

Q. How are nominations made?

Nominating districts/supervisors/partners need to complete the entry form provided by IASCD (see "Forms" section of this manual), along with a written testimony (not to exceed two 8.5 x 11 pages) detailing nominee's activities (letters of support and other documentation may be attached)

A. Send nominations to:

IASCD
55 SW 5th Avenue, Ste 100
Meridian, ID 83642

ELIGIBILITY:

Anyone who regularly broadcasts information about conservation in Idaho on radio or television is eligible. Anyone who has produced a single, but especially significant broadcast program about conservation will also be considered.

The award is designed to recognize outstanding contributions to the conservation of natural resources through communication.

GUIDELINES:

Submit up to a two-page written description of the nominee's contributions and activities. Supporting materials, such as broadcast tapes or videos, are encouraged but not required.

AWARD:

IASCD will award a plaque at the Annual Conference.

RESPONSIBILITY FOR HAVING WINNER AT ANNUAL CONFERENCE:

The nominating district must ensure the winning candidate is present at the Annual Conference to receive their award. This includes making arrangements for lodging and any other related expenses.

Conservation Partnership Field Office Award

DEADLINE:

October 31

PURPOSE:

The Idaho Association of Soil Conservation Districts (IASCD), Idaho Soil Conservation Commission (SCC), and the USDA Natural Resources Conservation Service (NRCS) will bestow this award in recognition of exceptional cooperation and teamwork of the conservation partners at the field office level. The Conservation Partners include but are not limited to Conservation Districts, NRCS, SCC, IASCD, and RC&Ds. A committee comprised of IASCD, SCC, and NRCS leadership or designees will select the award winners. The decision of the committee shall be final. There is no limit on the number of awards that will be presented each year. The award will be presented annually at the IASCD Conference.

NOMINATIONS

Q. How are nominations made?

Nominating districts/supervisors/partners need to complete the entry form provided by IASCD (see "Forms" section of this manual), along with a written testimony (not to exceed two 8.5 x 11 pages) detailing nominee's activities (letters of support and other documentation may be attached)

A. Send nominations to:

IASCD
55 SW 5th Avenue, Ste 100
Meridian, ID 83642

ELIGIBILITY:

The Idaho Association of Soil Conservation Districts, Idaho Soil & Water Conservation Commission, and the USDA Natural Resources Conservation Service will give this award in recognition of exceptional cooperation and teamwork of the conservation partners at the field office level. The award will be presented annually at the IASCD Conference.

GUIDELINES:

Nominations may take the following into consideration: Conservation of natural resources, degree of cooperation and teamwork, achievement of mutual partnerships objectives, partnership program integration, collaborative planning and implementation, technical assistance integration, communication, teamwork tools, techniques, processes employed, creative problem solving, involvement of other partners, accomplishments/progress, and quality of conservation accomplishments

AWARD:

IASCD will award a plaque at the Annual Conference.

RESPONSIBILITY FOR HAVING WINNER AT ANNUAL CONFERENCE:

The nominating district must ensure the winning candidate is present at the Annual Conference to receive their award. This includes making arrangements for lodging and any other related expenses.

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IDEA

Idaho District Employee of the Year Award

*This award is sponsored by the Idaho District Employees Association (IDEA)
Please see the IDEA website: <http://idea.ncdea.org> for award information*

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POSTER CONTEST

DEADLINE:

Each school supervises its contest, with the winners applying to the district for sponsorship to the division competition held in October.

1. The poster contest is open to all 4th - 6th grade students. However, entries will be accepted from students completing a poster (within the appropriate grade level) during the timeframe from the release of the current National Association of Conservation Districts (NACD) theme through the following fall IASCD division meetings.

2. Poster Size: We strongly encourage students to use **22" x 28"** size poster board (posters smaller than 14" x 22" will not be accepted & NACD will not accept any size other than 22" x 28"). Posters drawn on lined notebook paper, or regular copier/printer paper will not be accepted.

3. Any media may be used to create a flat or two-dimensional effect (paint, crayon, colored pencil, charcoal, construction paper or other paste-on materials and/or computer-generated artwork).

4. IASCD encourages each student to do as much of the work as possible - posters must reflect the students work.

5. Each District should hold their contest before the Fall Division Meeting. The first, second and third place winners of the District contests will go on to their Division meeting for the next stage of judging.

6. The first, second, and third place winners of the Division contest will go on to the state conference for further judging. It is the district responsibility to return non-winning posters to the district. Division officers are responsible to get the 1st, 2nd, and 3rd winning posters to the IASCD Conference for judging.

8. Only the first place winner at the IASCD conference, reflecting the current NACD Stewardship theme, will go on to the NACD Annual meeting for further judging.

9. Poster must reflect the national theme and may include soil, water, wildlife, forest or range themes as well.

10. Judging priorities:

A. Conservation Message	50 points
B. Visual Effectiveness	30 points
C. Universal Appeal	10 points
D. Originality	10 points

11. The student's name, school address/phone number/teacher's name, and the Soil Conservation District and Division represented *must* be on the back of each poster.

AWARD:

State winners are awarded the following:

1st place - \$100 & Ribbon

2nd place - \$75 & Ribbon

3rd place - \$50 & Ribbon

RESPONSIBILITY FOR HAVING WINNER AT ANNUAL CONFERENCE:

District employee and/or supervisor ensures that winning district posters are at the fall division meeting and at the IASCD annual conference. The same are responsible for picking up all posters at the end of the conference.

**IASCD AUXILIARY
SPEECH CONTEST**

DEADLINE:

Each school supervises its contest, with the winner applying to the district for sponsorship to the division competition held in October.

PURPOSE:

To promote an interest in agriculture, resource conservation and the environment in Idaho high school students, while gaining public speaking experience.

PARTICIPANTS:

Participant must be sponsored by a district, compete in a division competition and complete an entry form supplied by the IASCD Auxiliary.

ELIGIBILITY:

Students, grades 9-12, enrolled in an Idaho school in the fall of the year.

GUIDELINES:

IASCD will follow the annual theme selected by NACD for the speech contest. Participants must submit a completed entry form, which includes guidelines. The speech contest rules and guidelines may be obtained through the IASCD office, or website (<http://iascd.org>). For further questions contact the IASCD Executive Director or Assistant.

Each applicant is selected by their school to apply for sponsorship from their local Conservation District for Division competition. Division winners will compete in state competition at the Awards Banquet of the Annual Conference in November.

AWARD:

IASCD Auxiliary provides prizes for state winners, designated as an educational award for advanced education.

1 st Place	\$300
2 nd Place	\$200
3 rd Place	\$150
4 th Place	\$100

RESPONSIBILITY FOR HAVING WINNER AT CONFERENCE:

The participating districts must ensure that their contestant is at the Annual Conference to participate in the state contest. This includes making arrangements for lodging and any other related expenses. The IASCD usually contributes funding for contestants' travel expenses.

CONSERVATION TEACHER OF THE YEAR AWARD
ELEMENTARY (K - 6) ENTRY FORM

Please complete all information and attach this cover sheet to your entry materials.

Teacher Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (Home) _____ (School)

School Name: _____

School Address: _____

City: _____ State: _____ Zip: _____

Department: _____ Grade Level: _____

County: _____ Principal: _____

Approximately how many students are enrolled in your school? _____

What is the school allocated budget for your conservation education program? _____

Please list the subject(s) you teach: _____

Nominating Conservation District: _____

District Chair: _____

District Address: _____ Email: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Is the above nominated teacher a voting member of the conservation district board ____ Yes ____ No

District Chair Signature: _____

Date Signed: _____

Please attach any supporting materials, including nomination testimony, letters, etc.

CONSERVATION TEACHER OF THE YEAR AWARD
SECONDARY (7 - 12) ENTRY FORM

Please complete all information and attach this cover sheet to your entry materials.

Teacher Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (Home) _____ (School)

School Name: _____

School Address: _____

City: _____ State: _____ Zip: _____

Department: _____ Grade Level: _____

County: _____ Principal: _____

Approximately how many students are enrolled in your school? _____

What is the school allocated budget for your conservation education program? _____

Please list the subject(s) you teach: _____

Nominating Conservation District: _____

District Chair: _____

District Address: _____ Email: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Is the above nominated teacher a voting member of the conservation district board ___ Yes ___ No

District Chair Signature: _____

Date Signed: _____

Please attach any supporting materials, including nomination testimony, letters, etc.

Doyle Scott Award
Entry Form

Please complete all information and attach this cover sheet to your entry materials.

Name of Nominee: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (Home) _____ (Work)

Nominating Conservation District: _____

District Chair: _____

District Address: _____ Email: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Is the above nominated individual a voting member of the conservation district board?

____ Yes ____ No

District Chair Signature: _____

Date Signed: _____

Please attach supporting materials, including nomination testimony, letters, etc.

R.N. Irving Award
Entry Form
(NRCS District Conservationist Award)

Please complete all information and attach this cover sheet to your entry materials.

Name of Nominee: _____
NRCS Field Office Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ (Home) _____ (Work)

Nominating Conservation District: _____
District Chair: _____
District Address: _____ Email: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Fax: _____

Is the above nominated individual a voting member of the conservation district board?
____ Yes ____ No

District Chair Signature: _____
Date Signed: _____

Please attach supporting materials, including nomination testimony, letters, etc.

Written narrative (not to exceed two 8.5 x 11 written page) that answers the following: (1) Nominee's achievements in resource conservation; (2) nominee's extraordinary contributions to your conservation district(s); and (3) example of nominee "going the extra mile on behalf of conservation"

Idaho Grassman of the Year Award
Entry Form

Please complete all information and attach this cover sheet to your entry materials.

Name of Nominee: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (Home) _____ (Work)

Nominating Conservation District: _____

District Chair: _____

District Address: _____ Email: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Is the above nominated individual a voting member of the conservation district board?

____ Yes ____ No

District Chair Signature: _____

Date Signed: _____

Please attach supporting materials, including nomination testimony, letters, etc.

(see next page for Nomination Outline)

IDAHO GRASSMAN OF THE YEAR PROGRAM
NOMINATION OUTLINE

- I. Name – Ranch and location
- II. Brief description of operation
 - A. Classes and numbers of livestock
 - B. Crops produced (including pasture and range)
 1. typical rotation
 2. grazing management program with approximate dates of use
 3. normal yields
- III. Conservation program
 - A. What kinds of erosion problems are present and what has the operator done about them?
 - B. What kinds of water quality problems are present and what has the operator done about them?
 - C. How do current wildlife populations affect the operation and does the operator plan for their management?
 - D. Describe improvements that the operator has constructed.
 1. improvements that affect water quality
 2. improvements that affect water distribution
 3. improvements that affect livestock distribution
 - E. What kinds of noxious weed problems are present and what has the operator done to prevent or control them?
- IV. The operator
 - A. Indicate progressive and public-spirited attributes of the nominee.
 - B. Does the operation serve as a demonstration for others in the area?

Agency Employee Award
Entry Form

Please complete all information and attach this cover sheet to your entry materials.

Name of Nominee: _____

Office Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (Home) _____ (Work)

Nominating Conservation District: _____

District Chair: _____

District Address: _____ Email: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Is the above nominated individual a voting member of the conservation district board?

___ Yes ___ No

District Chair Signature: _____

Date Signed: _____

Please attach supporting materials, including nomination testimony, letters, etc.

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Legislator of the Year Award
Entry Form

Please complete all information and attach this cover sheet to your entry materials.

Name of Nominee: _____

Office Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (Home) _____ (Work)

Nominating Conservation District: _____

District Chair: _____

District Address: _____ Email: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Is the above nominated individual a voting member of the conservation district board?

____ Yes ____ No

District Chair Signature: _____

Date Signed: _____

Please attach supporting materials, including nomination testimony, letters, etc.

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Newscaster of the Year Award
Entry Form

Please complete all information and attach this cover sheet to your entry materials.

Name of Nominee: _____

Office/Work Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (Home) _____ (Work) Station: _____

Nominating Conservation District: _____

District Chair: _____

District Address: _____ Email: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Is the above nominated individual a voting member of the conservation district board?

____ Yes ____ No

District Chair Signature: _____

Date Signed: _____

Please attach supporting materials, including nomination testimony, letters, etc.

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Conservation Partnership Field Office Award
Entry Form

Please complete all information and attach this cover sheet to your entry materials.

Name (Office) of Nominee: _____

Office Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (Home) _____ (Work)

Nominating Conservation District: _____

District Chair: _____

District Address: _____ Email: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Is the above nominated individual a voting member of the conservation district board?

____ Yes ____ No

District Chair Signature: _____

Date Signed: _____

Please attach supporting materials, including nomination testimony, letters, etc.

Conservation Partnership Field Office Award
Nomination Form

2. Idaho's Conservation Partners have independent responsibilities but are dependent on each other for providing technical assistance and conservation program opportunities to landowners. Provide a brief narrative of the effectiveness and the efficiencies of the field office partnership. What are the exemplary team work characteristics of the partnership?

2. Describe how the field office integrates the partnership's technical assistance and programs to implement natural resource conservation with landowners.

3. Describe the management tools and innovative processes currently used, or that have recently been created in the field office that both meet and implement the partnerships plans, programs and projects. How did the process advance the teamwork in the field office.

4. Provide a brief narrative of the field office partnership's accomplishments. What did you do? How did you measure the quality of and quantity of accomplishments? How did the accomplishments benefit constituents and land owners.

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IASCD AUXILIARY
CONSERVATION EDUCATION SPEECH CONTEST
APPLICATION FORM

Contestant Name: _____ Age: _____

Address: _____

City: _____ Zip: _____ Phone: _____

High School: _____ Grade: _____

Club Affiliations:

Briefly state your interest in conservation or agriculture practices:

Each year's topic may be obtained from your local Conservation District Office or the IASCD (<http://iascd.org>). Return application to: Local Conservation District Office.